

## Pewsey Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
<b>Pewsey LHFIG – Notes of on-line meeting held on 9<sup>th</sup> November 2022 at 14:00 hrs</b>				
<b>1.</b>	<b>Attendees and apologies</b>			
		<p>Attendees:</p> <ul style="list-style-type: none"> <li>Cllr Jerry Kunkler – Chair</li> <li>Cllr Paul Oatway – Pewsey Area Board</li> <li>Steve Colling – Burbage PC</li> <li>Dawn Wilson – Wilcot Huish and Oare PC</li> <li>John Ford – Pewsey PC</li> <li>Alison Kent – Clerk to Pewsey PC</li> <li>Tom Ellen – North Newnton PC</li> <li>Vanya Body – Froxfield PC</li> <li>Paul Mills – Chirton &amp; Conock PC</li> <li>Andrew Flack – Upavon PC</li> <li>Colin Gale – Rushall PC</li> <li>John Brewin – Woodborough PC</li> <li>Ed Nelson – Grafton PC</li> <li>Matt Perrott – Area Highway Engineer</li> <li>Phil Rushmere – Traffic Engineer</li> <li>Mark Stansby – Snr Traffic Engineer</li> </ul>	Area Board to note.	AB
		<p>Apologies:</p> <ul style="list-style-type: none"> <li>Dianah Shaw – Shalbourne PC</li> <li>Richard Netherclift – Manningford PC</li> </ul>		

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2.	<b>Notes of last meeting</b>			
		The notes of the previous LHFIG meeting held on 20 <sup>th</sup> July 2022 were presented to the Area Board on 10 <sup>th</sup> October 2022, passing all recommendations.	LHFIG to note.	All
3.	<b>Financial Position</b>			
		<p>In addition to the increasing cost of materials the government introduced two changes to legislation which are impacting contractors' prices.</p> <p>i) The removal of the entitlement to use red diesel and rebated biodiesel from most sectors from April 2022 to help meet its climate change and air quality targets. These tax changes have ensured that most users of red diesel now use fuel taxed at the standard rate of diesel since 1st April 2022.</p> <p>ii) The introduction of the Health and Social Care Levy in April 2022 (for one year only) increases the employers National Insurance contributions for staff of 1.25p in the pound.</p> <p>Under the Term Maintenance Contract Ringway are entitled to be compensated for costs associated with these two changes to legislation. In March 2022 an estimated annual adjustment to the rates was agreed at 4% for the 2022/23 financial year. However, taking into account recent rapid inflation and the government policy changes described above, a further increase of 7.25%, in addition to this 4% has been agreed.</p> <p>In summary, an increase of 11.25% is to be applied to all orders placed in 2022/23.</p>	Area Board to note	AB

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		<p>This increase is not applicable to any design, legal or assessment fees.</p> <p>All bills have now been settled for 2021/22, giving a Closing Balance of £17,457.95. (see Appendix 1). This underspend is carried forward to 22/23.</p> <p>The balance for 2022/23, less previous commitments, stands at £23,274.17 (see Appendix 2).</p>		
<b>4.</b>	<b>Priority schemes</b>			
a)	<p><b>Issue 6915</b></p> <p>North Newton – request for Phase 2 of Footway project – to link phase 1 to a point by the former garage</p>	<p>Issue submitted 02/01/19</p> <p>Confirmation that this project is to be constructed using the following funding streams:</p> <ul style="list-style-type: none"> <li>• CATG / LH&amp;FIG £5,000</li> <li>• Section 106 £12,800</li> <li>• Substantive Highways Schemes Fund £47,200</li> </ul> <p>Construction programmed to commence on 24/01/23 for a duration of 25 days under a road closure.</p>	Area Board to note	AB
b)	<p><b>Issue 10-20-3</b></p> <p>Rushall Elm Row Phase 2 – Bus Shelter to Manor Cottage continuation of footway.</p>	<p>Issue submitted by Rushall Parish Council on 30/01/20</p> <p>The site clearance work and topo survey have been completed at a cost of £5,200.95 against an estimate of £5,550, an underspend of £349.05. Parish content to pay the £2,000 contribution previously agreed.</p> <p>A detail design has been completed and a new estimate prepared to enable a bid for Substantive Scheme Funding. The new estimate stands at £56,000. An outline drawing is included as Appendix 3.</p>	To recommend to the Area Board an allocation of £5,600 be made towards the bid for Substantive Schemes funding.	Chair

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		Agreement was reached for the LHFIG and Parish to each contribute 10% of the cost, £5,600.00 towards the bid application.		
c)	<p><b>Issue 10-20-9</b></p> <p>Chirton – request for 20 mph speed limit assessment</p>	<p>Issue submitted by Chirton Parish Council on 24/11/20</p> <p>Area of concern excludes A342. Speed Limit assessments are charged at £2,500.</p> <p>Parish Council have requested Traffic Surveys to establish current speeds but this has been delayed due to operational issues with Wiltshire’s Service Provider.</p> <p>The Issue is to remain on the priority list awaiting the surveys to take place,</p>	Area Board to note	AB
d)	<p><b>Issue 10-21-2</b></p> <p>Woodborough C261 (West End of village) – request to extend kerbing and / or footway</p>	<p>Issue submitted by Woodborough PC on 20/01/21</p> <p>The revised estimate to relocate an electricity support pole from Scottish &amp; Southern was confirmed at £46,000, which was simply unacceptable. The scheme has therefore been further developed, to include a build-out to allow pedestrians to pass by this pole. The build out will restrict the road to single track for a short distance, thus creating a priority system, which should reduce vehicle speed. A drawing of the revised scheme is included as Appendix 4.</p> <p>The estimate to construct this scheme, inclusive of legal fees for a road closure now stands at £51,400.</p> <p>Agreement was reached for the LHFIG and Parish to each contribute £5,500.00 towards the bid application.</p>	To recommend to the Area Board an allocation of £5,500 be made towards the bid for Substantive Schemes funding.	Chair

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e)	<b>Issue 10-21-4</b>  B3087 Easton Royal – speeding through 30 mph limit – request for village gates	Issue submitted by Easton Royal Parish Council on 10/03/21  The work has finally been completed having been delayed by the Contractor for reasons which are unclear.  Highways now awaiting bills from the contractor.	Area Board to note.	AB
f)	<b>Issue 10-21-11</b>  A342 Manor Farm Conock and A342 bridleways CHIR 15 and 11 – Request for horse and rider warning signs	Issue submitted by Chirton & Conock Parish Council on 25/08/21  The sign which had caused concern for a local householder was relocated and the total cost of the work amounted to £975.80 against a ball park estimate of £900. The parish have been invoiced for £600.00.	To recommend to the Area Board that this Issue be closed	Cllr Kunkler
g)	<b>Issue 10-22-5</b>  Froxfield Church Lane – request for access protection markings	Issue submitted by Froxfield Parish Council on 25/01/22  Road markings have finally been painted, although Highways have yet to inspect the work for final sign-off.  Highways awaiting invoice from Contractor.	Area Board to note	AB
h)	<b>Issue 10-22-6</b>  A345 Upavon to North Newnton – request for Deer Warning Signs	Issue submitted by Upavon Parish Council on 27/01/22  The signs have now been installed at a cost of £797.07. This is an underspend of £202.93 against the estimate of £1,000.  Parish contribution amended to £200.00.	Highways to issue invoice	Highways
i)	<b>Issue 10-22-4</b>  Burbage – request for Horse Warning Signs	Issue submitted by Burbage Parish Council on 23/01/22  The signs have now been installed at a cost of £840.42. This is an underspend of £159.58 against the ball park estimate of £1,000.	Highways to issue invoice	Highways

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		Parish contribution amended to £420.00.		
j)	<p><b>Issue 6374 &amp; 6541</b></p> <p>Upavon – repositioning of No Entry Signs</p>	<p>Issues submitted on 08/06/18 &amp; 31/07/18</p> <p>Orders / instructions to undertake this work have been issued to the Contractor(s).</p> <p>The signs should be installed early in the new year – no date as yet for the lighting improvements.</p> <p>Road marking defects should be reported using the My Wilts App, although road marking activities are now suspended over the winter period.</p>	<p>Area Board to note</p> <p>Parish to note</p>	<p>AB</p> <p>Parish</p>
k)	<p><b>Issue 10-21-9</b></p> <p>A354 Pewsey Fordbrook Bus Stop – request for Bus Shelter</p>	<p>Issue submitted by Pewsey Parish Council</p> <p>The Parish have chosen a design and potential supplier for their proposed shelter. The shelter features perch seating for approximately 4 persons and features narrow side panels to allow easy access. The estimated cost of the shelter, inclusive of delivery and installation is £5925.60 plus VAT. The Parish are seeking an alternative quote for installation from Idverde.</p> <p>Highways to obtain a further estimate for consideration from their “go to” supplier.</p> <p>An engineer has been appointed to consider this, but has not had an opportunity to progress matters. Highways to contact Parish reps as soon as the estimate is known.</p>	<p>Area Board and Parish to note</p>	<p>AB &amp; Parish</p>
l)	<p><b>Issue 10-22-10</b></p>	<p>Issue submitted by Noth Newnton Parish Council on 05/07/22</p>	<p>Area Board to note</p> <p>Highways to develop scheme</p>	<p>AB</p>

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	North Newnton – request for Phase 3 of Footway project	<p>There is sum of s106 money left over from Phase 2, approximately £7,200, to put towards Phase 3. This would complete the link from Woodbridge Roundabout to the Bus Stops on the A345.</p> <p>Whilst no design work has been started on this Highways have identified the following requirements:</p> <ul style="list-style-type: none"> <li>• Topo Survey</li> <li>• Full utility search to identify underground apparatus</li> <li>• Road Safety Audits, Stage 2 upon completion of design and Stage 3 upon completion of construction.</li> <li>• Temporary 4-Way Traffic Signals during construction phase.</li> </ul> <p>A ball park estimate to complete the work is likely to be circa £37K.</p>	when staff resources become available.	Highways
<b>5.</b>	<b>New Requests and ongoing Issues</b>			
a)	<p><b>Issue 10-21-6</b></p> <p>North Newnton Park Road junction with Rushall Road – sight line issue</p>	<p>Issue submitted by North Newnton Parish Council on 25/05/21</p> <p>Development of the former garage site substantially complete. Area Highway Engineer has agreed to refresh the SLOW markings on approach to the junction.</p> <p>This work is now likely to take place in the Spring as the Road Marking teams have been stood down for the Winter.</p>	Area Board to note	AB
b)	<p><b>Issue 10-21-12</b></p> <p>C52 Safety and Speed between Manningford and Wilcot</p>	<p>Issue Submitted by Manningford Parish Council on 26/10/21</p> <p>Parish have raised safety concerns about Cross Hayes and Little Abbots crossroads and of through traffic using this route.</p>	Meeting to be arranged	Cllr Oatway

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		Cllr Oatway to arrange a meeting involving Parish representatives, Mark McClelland (Cabinet Member) and Highway Officers to discuss improvement options.		
c)	<p><b>Issue 10-22-1</b></p> <p>A338 East Grafton (western approach to village) – Speeding concerns</p>	<p>Issue submitted by Grafton Parish Council on 12/01/22</p> <p>Parish representative provided the following update:</p> <ul style="list-style-type: none"> <li>• Traffic Survey (A338 entering Grafton from Burbage) complete. Data correlates with village SIDs - frequent speeding events through the village (17980 vehicles recorded in the week with 70.3% of vehicles recorded at speeds &gt;30mph)</li> <li>• Village Speed Watch team being re-established and trained.</li> <li>• Wiltshire Police have sat on the green - understanding that no traffic fines were issued</li> <li>• Next Steps to engage with Wiltshire Police Commissioner to try and increase Police presence on the A338.</li> <li>• Current understanding is that due to the road being a major A road there is little more that can be done with regards to signage (already have rumble strips, count down signs, white gates etc.)</li> <li>• Concerns raised during recent Parish Council meeting by members of the public of rates of speeding through the village. Chairman provided reassurance that the PC were working closely with Wiltshire Council and the Police to do what we can to deter speeding vehicles.</li> </ul> <p>In summary, enforcement is key to address this issue, with engineering measures already in place.</p>	To recommend to the Area Board that this Issue be closed.	Cllr Kunkler



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d)	<p><b>Issue 10-22-2</b></p> <p>Great Bedwyn The Knapp – Parking concerns</p>	<p>Issue submitted by Great Bedwyn Parish Council on 20/01/22</p> <p>Parish request the extension of white access protection markings on the bend prior to the rail station. Highways advised that these have been deployed extensively in the area already and have been extended beyond their intended purpose. Highways suggested that formal parking controls (double yellow lines) be considered to address these issues.</p> <p>Highways confirmed that ongoing monitoring shows that the number of rail users has yet to return to 2019 levels and that there are no current proposals to extend off-road parking facilities for the station.</p> <p>It was noted that there had been no reaction from the Parish since the Issue was raised.</p>	<p>To recommend to the Area Board that this Issue be closed.</p>	<p>Cllr Kunkler</p>
e)	<p><b>Issue 10-22-3</b></p> <p>A346 Leigh Hill – Request for Calming Measures</p>	<p>Issue submitted by Burbage Parish Council on 23/01/22</p> <p>Safety concerns at junction of Three Oak Hill Drive</p> <p>A junction warning sign has been placed, facing southbound traffic and following further investigation it was discovered that a similar sign for northbound traffic had been in situ but is currently missing. Local Highways have since agreed to replace this sign.</p>	<p>Area Highway Engineer to chase up the sign replacement.</p>	<p>Highways</p>
f)	<p><b>Issue 10-22-7</b></p> <p>Chirton The Street – request for raised curbs (approximately 55m) to combat verge erosion to land in front of church</p>	<p>Issue submitted by Chirton &amp; Conock Parish Council on 07/03/22.</p> <p>Parish and Highways have met on site to discuss options for kerbing and provision of a series of bollards to protect the</p>	<p>To recommend to the Area Board that this Issue is added to the Priority Schemes list and to allocate a sum of £3,000.</p>	<p>Cllr Kunkler</p>

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		<p>verge. Whilst curbing remains an option, further discussions amongst officers has identified a potential issue with drainage.</p> <p>Early ball park costs are as follows:</p> <ul style="list-style-type: none"> <li>To provide kerbing under a road closure (duration approx. 1 week) = £10K inclusive of legal fees but excluding potential drainage work.</li> <li>To provide up to 15 bollards = £4K</li> </ul> <p>Parish wish to pursue the placement of bollards and have offered a 25% contribution.</p> <p>LHFIG are content to take this scheme forward.</p>		
g)	<p><b>Issue 10-22-8</b></p> <p>Rushall Elm Row Phase 3 – New footway from Manor Cottage to newly built footway from Whistledown farm</p>	<p>Issue submitted by Rushall Parish Council on 27/04/22.</p> <p>New Footway to complete the link between Rushall and Upavon.</p>	<p>Cllr Oatway to make enquiries about the possible use of CIL contributions to take this forward:</p>	<p>Cllr Oatway</p>
h)	<p><b>Issue 10-22-9</b></p> <p>A345 Upavon – request for new footway in the vicinity of Grey Flags</p>	<p>Issue submitted by Upavon Parish Council on 29/06/22</p> <p>To complete the footway link from Riverside Park to the village centre.</p> <p>Parish have met with the owners of Grey Flags to ask if they would consider a free dedication of a 1.5m strip of land, adjacent to the carriageway, in exchange for a new boundary “barrier”. Further discussions are required to reach an agreement “in principle” to move this project forward.</p>	<p>Parish Council to continue with negotiations</p>	<p>Parish Council</p>

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i)	<b>Issue 10-22-11</b>  Woodborough – request for direction signs to indicate Parish Room and Defibrillator	New Issue submitted by Woodborough Parish Council on 02/08/22  Potentially two signs required.  It was requested that Highways investigate this issue and report back at the next meeting.	Highways to investigate	Highways
j)	<b>Issue 10-22-12</b>  Upavon High Street – request for footway between 21 High Street and Jarvis Street.	New Issue submitted by Upavon parish Council on 04/10/22  There is no kerbed footway provision within the narrow section of the High Street a length of approximately 50 metres.  Highways suggested the reason for the gap may be linked to the available carriageway space on this A class route.  It was requested that Highways investigate this issue and report back at the next meeting.	Highways to investigate	Highways
<b>6.</b>	<b>Other items</b>			
a)	<b>Pavement and Footway Improvement Schemes</b>	Matt Perrott, Area Highway Engineer, has confirmed that funding is available to address the issues previously discussed at Burbage and Rushall. Matt is currently in discussion with Major Maintenance team to establish a method of undertaking this work.	Area Highway Engineer to pursue matters.	Highways

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b)	<b>Deadline for submitting LHFIF Requests.</b>	All requests are to be submitted two weeks prior to a meeting taking place. Requests received after the deadline will be held until the following meeting.  The deadline for our next meeting is therefore 11 <sup>th</sup> January 2022.	To note	<b>All</b>
7.	<b>Date of next meeting: 25<sup>th</sup> January 2023, commencing at 14:00 hrs. Meetings to be held virtually until further notice.</b>			

## Pewsey Local Highways & Footway Improvement Group

Highways Traffic Officer – Mark Stansby

Area Highway Engineer – Matt Perrott

### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LH & FIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Pewsey Area Board.  
2.2. If funding is allocated in line with LH&FIG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Pewsey Area Board will have a remaining Highways funding balance of **£9,044.17**

### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

### 4. HR Implications

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4.1. There are no specific HR implications related to this report.

### **5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

### **6. Safeguarding implications**

6.1 There are no specific Safeguarding implications related to this report.

### **7. Recommendations to Pewsey Area Board**

7.1 To close the following Issues:

10-21-11 Chirton Horse warning signs, 10-22-1 East Grafton Speeding issues, 10-22-2 Great Bedwyn The Knapp Parking Issues

7.2 To add the following Issues (with funding) to the Priority Schemes List:

10-22-7 Chirton The Street bollards (£3,000)

7.3 To allocate funding to Issues currently on the Priority Schemes List:

10-20-3 Rushall Elm Row Phase 2 (£5,600.00), 10-21-2 Woodborough Footway Phase 2 (£5,500.00)